

## Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form  
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**To fund projects up to £1,000 without the need for matched funding**  
**To fund up to 50% of projects costs of projects over £1,000**  
**Maximum Grant £5,000**

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**  
**Please contact your Community Area Manager before completing your application (See Section 3 for contact details)**

### 1. Your organisation or group

Name of organisation	St Francis Church (Salisbury)		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

### 2. Your project

Project Title/Name	Redevelopment of External Area into Youth Sport and Recreational Area		
What is your project about and what does it aim to achieve?  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	To redevelop the external area of our re-built hall to give young people of the parish an area to take part in outdoor activity (sporting and recreational) through planned, open youth-work activities. This is an additional part of extending our open-youth work within the parish to give young people a place to belong, extend their social and behavioural skills, and ultimately make them more active and participative citizens in our city.		
In which community area does your project take place? (Please give name – see section 3)	Salisbury		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 15/11/12	No <input type="checkbox"/>

<b>Where will your project take place?</b>	St Francis Community Hub, Beatrice Road, Salisbury, Wiltshire. SP1 3PN	
<b>When will your project take place?</b>	Starting 2013	
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	St Francis church holds close links and partnerships with the children and young people of the parish: through the scouting and guiding groups; the local schools which have pupils attending from our parish; and more recently, the Youth Club that meets at Stratford Social Club (The Shack) and we know the latter has a waiting list to join. We are also aware of the increase in numbers of social peer groups in the evenings on the streets of our parish, especially around the west of the parish. The local community will benefit from the increase in provision of youth work at St Francis and the opportunity for external sport and recreational activities as part of this work.	
<b>How many people will benefit from your project?</b>	c.150 young people per annum using	
<b>How does your project demonstrate a direct link to the local community plan for your area? (see <a href="http://www.wiltshire.gov.uk/areboards">www.wiltshire.gov.uk/areboards</a>) or priorities of your area board) Please provide a reference/page no.</b>	To help reduce the amount of anti-social behaviour in the area committed by young persons.  Page 34	
<b>Any other information about your project. (Limited to a 1000 characters)</b> St Francis Church hall has been used by many groups in the local and wider community since the 1950's. In June 2011 a major fire destroyed much of the rear of the hall. The church has spent £410,000 to remodel the building for community use, £280,000 of which came from the insurance, the rest being raised by the church. The building is now divided into a new Guide hall, a community pre-school and youth lounge. However the area seeking funding is currently derelict. We plan to offer open youth work to young people from the area that will be run by two professionally qualified youth workers (Both JNC holders) who are currently employed by St Francis. We will also be seeking volunteers from the church and wider community to help us open the youth lounge and new sports area two nights a week, and other opportunities as they arise. The area will also be available for the Guides and Scouts of our parish to use for outdoor activities.		
<b>To be completed ONLY where town/parish councils are making an application</b>		
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: Dec	Year: 2011
A - Total income:	£203584	
B - Minus total expenditure:	£161320	
Surplus/deficit for year: (A minus B)	£42264	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£0	

**5. Financial information – If you can claim back V.A.T. please *exclude* VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Decorate Panels	£2,329	Own fundraising/reserves	C	£5,000
Tarmac concretel	£3,582			£
Additional Fencing	£5,374	Parish/town council		£
See Breakdown of Quote	£31,659			£
	£	Trusts/foundations	P	£32,944
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
<b>Total Project Expenditure</b>	<b>£42,944</b>	<b>Total Project Income</b>		<b>£37,944</b>
<b>Total project income B</b>		<b>£37,944</b>		
<b>Total project expenditure A</b>		<b>£42,944</b>		
<b>Project shortfall A – B</b>		<b>£5,000</b>		
<b>Grant sought from Wiltshire Council Area Board</b>		<b>£5,000</b>		
<b>Bank Details</b>				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text" value="7"/>	Female	<input type="text" value="8"/>
25 – 50 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?  
Not applicable to this application (Capital request)

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Reduction in antisocial behaviour figures for parish; Feedback from young people who use the resource.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB 21/11/12

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder	Amount Applied For	Amount Received
Austin & Hope Pilkington Tr (P)	10,000	-
Headley Foundatiion (P)	10,000	
The Clothworkers Association (P)	8000	
Bernard Sunley Trust (P)	4944	

Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection     Safeguarding Adults
- Public Liability Insurance     Equal opportunities
- Access audit     Environmental impact
- Planning permission applied for (date)    or granted (date) 12/06/2012
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 22/11/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))

